



SUFFOLK COUNTY DEPARTMENT OF LABOR, LICENSING & CONSUMER AFFAIRS

**VOLUNTEER NOT-FOR-PROFIT
PAPERWORK REDUCTION REQUIREMENTS
WITH RESPECT TO LAWFUL HIRING OF EMPLOYEES**

Suffolk County Code, Chapter 353(2006)

Name of Organization/Corporation

Address

Federal ID #

Contact

Telephone #

Brief description of contract, project or service:

_____ hereby certifies under penalties of perjury that I am an officer of
_____ organization/corporation authorized to provide this certification, that the
organization/corporation is not-for-profit and that it has no paid employees. If an employee is hired for
compensation during the current calendar year, the Department of Labor, Licensing & Consumer Affairs or the
Awarding Agency will be immediately notified and the not-for-profit organization/corporation shall comply
with all the applicable provisions of the Lawful Hiring of Employees Law.

Authorized Signature

Date

Print Name and Title of Authorized Representative